

Interreg Vi-A Greece-Italy 2021-2027

An Introduction to M.I.S.

Matera, 11/07/2023

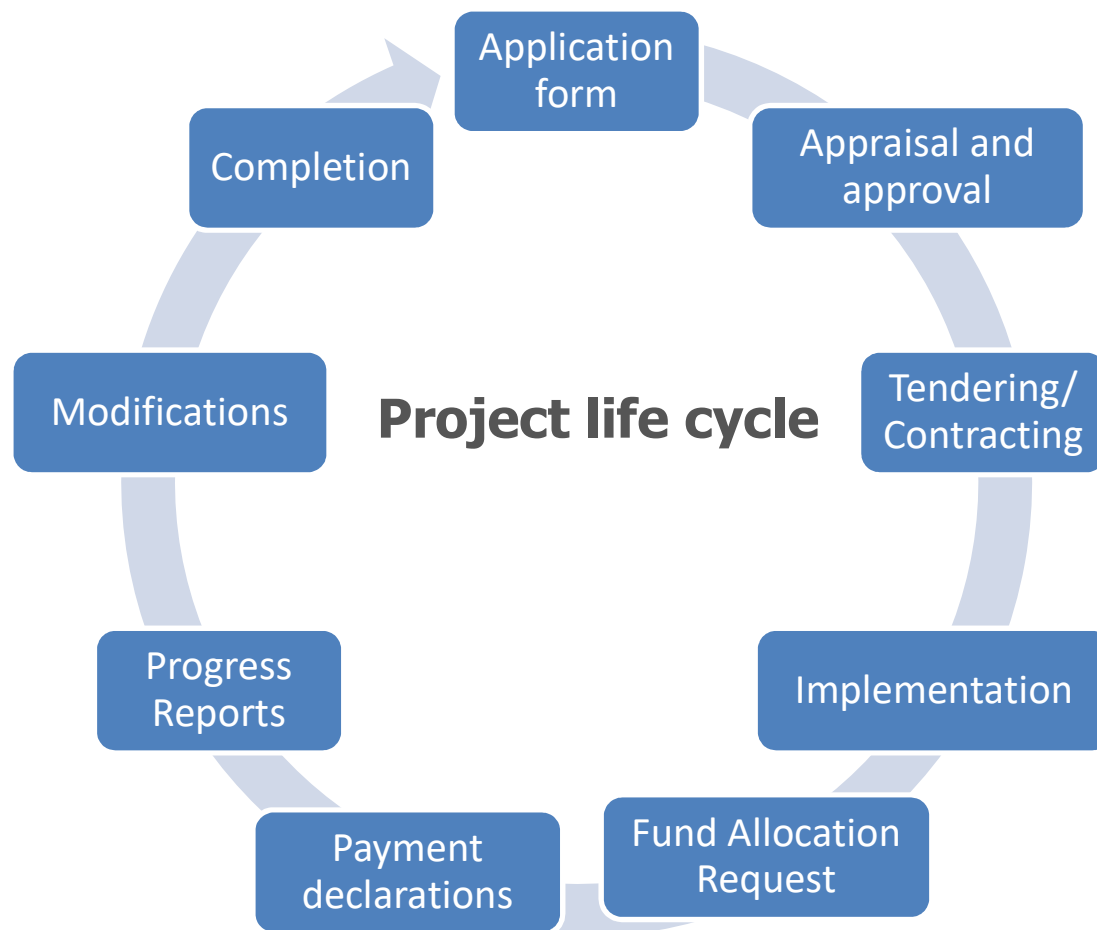
The **Monitoring Information System (M.I.S.)** is an information and management system for co-financed projects.



M.I.S. is a central IT system for project monitoring / payment requests, designed to meet the requirements of the EU Regulations and the approved national Management and Control System (MCS).

Article 69 Responsibilities of Member State

- 8. Member States shall ensure that all exchanges of information between beneficiaries and the programme authorities are carried out by means of electronic data exchange systems in accordance with Annex XIV. Member States shall promote the benefits of electronic data exchange and provide all necessary support to beneficiaries in this respect;*
- 9. Member States shall ensure that all official exchanges of information with the Commission are carried out by means of an electronic data exchange system in accordance with Annex XV;*



USERS of M.I.S.

- Managing Authorities
- Joint Secretariats
- Controllers
- Certifying Authority
- Audit Authorities
- Departments of Ministries, Regional Authorities and Beneficiaries
- European Commission Officers

Features:



Web Based System



Multi-channel Approach



Bilingual Environment



Friendly UI

Statistics:



13.600
USERS



3.500
Beneficiaries



3.100
MAs &, IBs



133.400
PROJECTS



4.300K
Attached files



10-30K
Requests/day

Guidelines:

Flexibility

Intuitive design

Consistency

Error prevention

Recognition rather than recall

Help and documentation

User actions with rules

Submit

- User with sufficient privileges
- No validation errors

Delete

- by the Creator or user with Supervisor role
- If not submitted and returned

E-Mails triggered by a status change.

Available to

Submission
Return
[Finalization]

Recipients

Editors of the bulletin,
All actors /bodies
registered on AF

E-Mails triggered by a deadline or a milestone.

Available to

Submission
Return
[Finalization]

Recipients

Editors of the bulletin
The officer responsible for
the project/act MA user
All Bodies
Certain recipients
determined per bulletin

Every action is recorded with time stamps and user

History Changes [Print History PDF](#)

Date and Time	Bulletin Status	User Name	Comments	Email Recipients
29-06-2023 17:32	Being Processed	INTERREG3_89		---
12-05-2023 19:27	Approved	INTERREG3_89		a.pyrgaki@pde.gov.gr, tlybereas@ptapde.gr, l.scamarcio@regione.puglia.it, c.campobasso@regione.puglia.it
12-05-2023 12:22	Verified	CNTR_408		a.pyrgaki@pde.gov.gr, tlybereas@ptapde.gr, grafeio.pde@pde.gov.gr, l.scamarcio@region.puglia.it, interreg@mou.gov.gr, t.ranieri@greece-italy.eu, ops@r
12-05-2023 12:02	Being Processed	CNTR_408		---
04-05-2023 17:51	Submitted	APREGDARDEP1		a.pyrgaki@pde.gov.gr, tlybereas@ptapde.gr, grafeio.pde@pde.gov.gr, l.scamarcio@region.puglia.it, interreg@mou.gov.gr, t.ranieri@greece-italy.eu, ops@r
11-04-2023 17:34	Under Submission	APREGDARDEP1	A new Record has been created with code:432726	---

Communication

Enables communication
between all stakeholders
(Ben, MA, AA, etc)

Documents production & reports

“Only Once Encoding” Principle

If a beneficiary provides information/data/documents to a relevant body, this should be recorded in the monitoring system and reused among all the bodies involved in the monitoring, control, audit, implementation or evaluation of programme(s) co-financed by EU-Funds.

Asking the beneficiary the same information more than once should be avoided (unless it is obvious that it is outdated).

on e-Cohesion Policy in European Territorial Cooperation Programmes (Updated version, May 2013)

Beneficiary Information - Identity

	NAME	FULL & BRIEF NAME
	MUNICIPALITY	2122 Matera ITF52
	LEGAL TYPE	e.g. Ministry ,Municipality
	CONTACT	Address, telephone No, email
	LEGAL REPRESENTATIVE	Name , Title, Start of Duty

Codification of a new Beneficiary (legal Bodies)

CODE	FULL NAME (IN ENGLISH)	BRIEF NAME (IN ENGLISH)	FULL NAME (IN NATIVE LANGUAGE)	BRIEF NAME (IN NATIVE LANGUAGE)	GEOGRAPHIC CATEGORY		NUTS	LEGAL CATEGORY				TAX IDENTIFICATION NUMBER	ADDRESS (STREET, No.)
					MUNICIPALITY			CODE	CATEGORY	PROFIT MAKING LEGAL PERSONS	UNDER PUBLIC SECTOR		
					CODE	DESCRIPTION							
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
					2122	Matera	ITF52						

This form shall be sent to the MA INTERREG 2021-2027 if the body is not codified and we request its codification.
Also this form is submitted in any case of changes in the Legal Body (legal representative, contact details, etc)

Completion instructions

- (1) Fill in the body code, if any (in case of changes - updates)
- (2) Fill in English the body's full name as mentioned on the Legalizing Documents for the establishment of the Body (e.g. Special Service for the MIS)
- (3) Fill in, in English the body's brief name (if it exists)
- (4)-(5) Fill in the name in the native language
- (6)-(7) Fill in the Body Geographic Data (Code & Description of the Municipality of the body's registered office). (Use the table in sheet GEOGRAPHICAL CODES)
- (8) Fill in the respective nuts

Greek Beneficiaries only

Create new user account

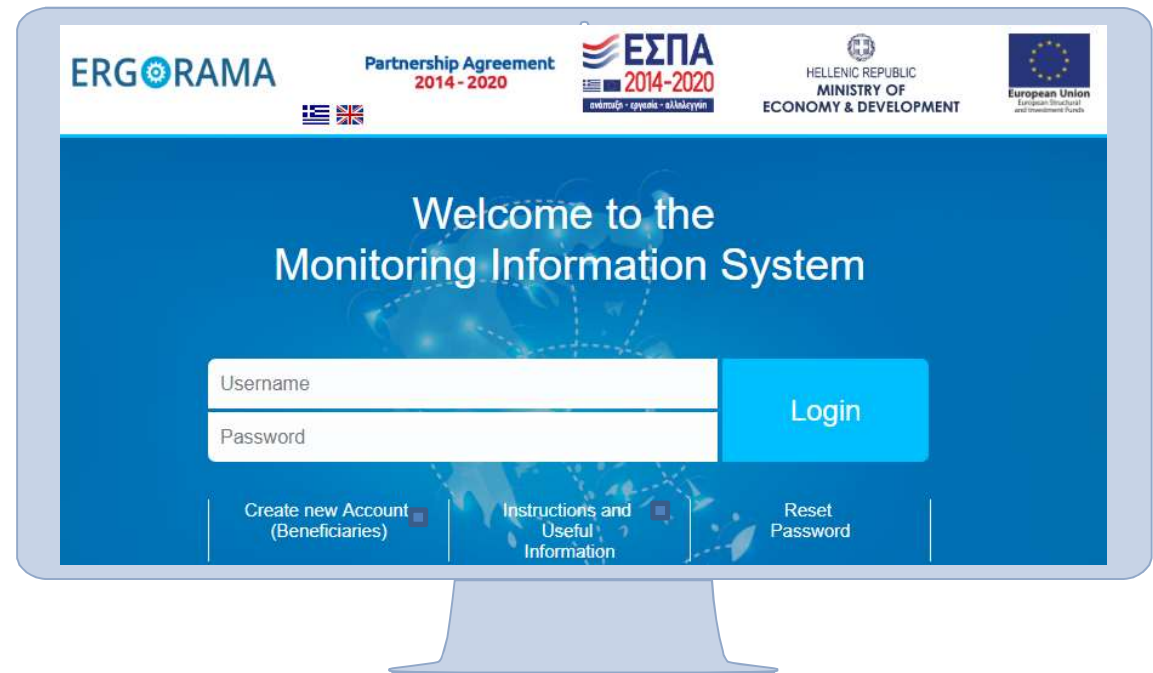
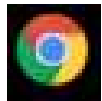
INTERREG

ΕΙΔΙΚΗ ΥΠΗΡΕΣΙΑ "INTERREG 2021 - 2027"
MANAGING AUTHORITY "INTERREG 2021 - 2027"



www.interreg.gr

<https://logon.ops.gr>



New Account Application Form (Beneficiaries)

 English ▾

 Help

- This application is intended for potential Beneficiaries for projects financed by EU Funds.
- Attention! To be completed only for a NEW user account. For access to PP 2021-2027 please select 'User Details and Access 2021-2027'.
- Before applying please read carefully the instructions.

Clear data

Submit and Print

-  Personal Data
-  User Name Information
-  To Managing Authority
-  User's Role

New Account Application Form (Beneficiaries)

English



- This application is intended for potential Beneficiaries for projects financed by EU Funds.
- Attention! To be completed only for a NEW user account. For access to PP 2021-2027 please select 'User Details and Access 2021-2027'.
- Before applying please read carefully the instructions.

Clear data

Submit and Print

Personal Data

Name: *

loanna

Surname: *

kalaitzoglou

Address (Street,
Number): *

Via del castello 5

Town: *

matera

Postal Code: *

75100

Phone No: *

003983999999

e-mail: *

ikalaitzoglou@mou.gr

E-mail verification:
*

ikalaitzoglou@mou.gr

Position in the
Body: *

Officer

Country: *

ELLADA

Body Code:

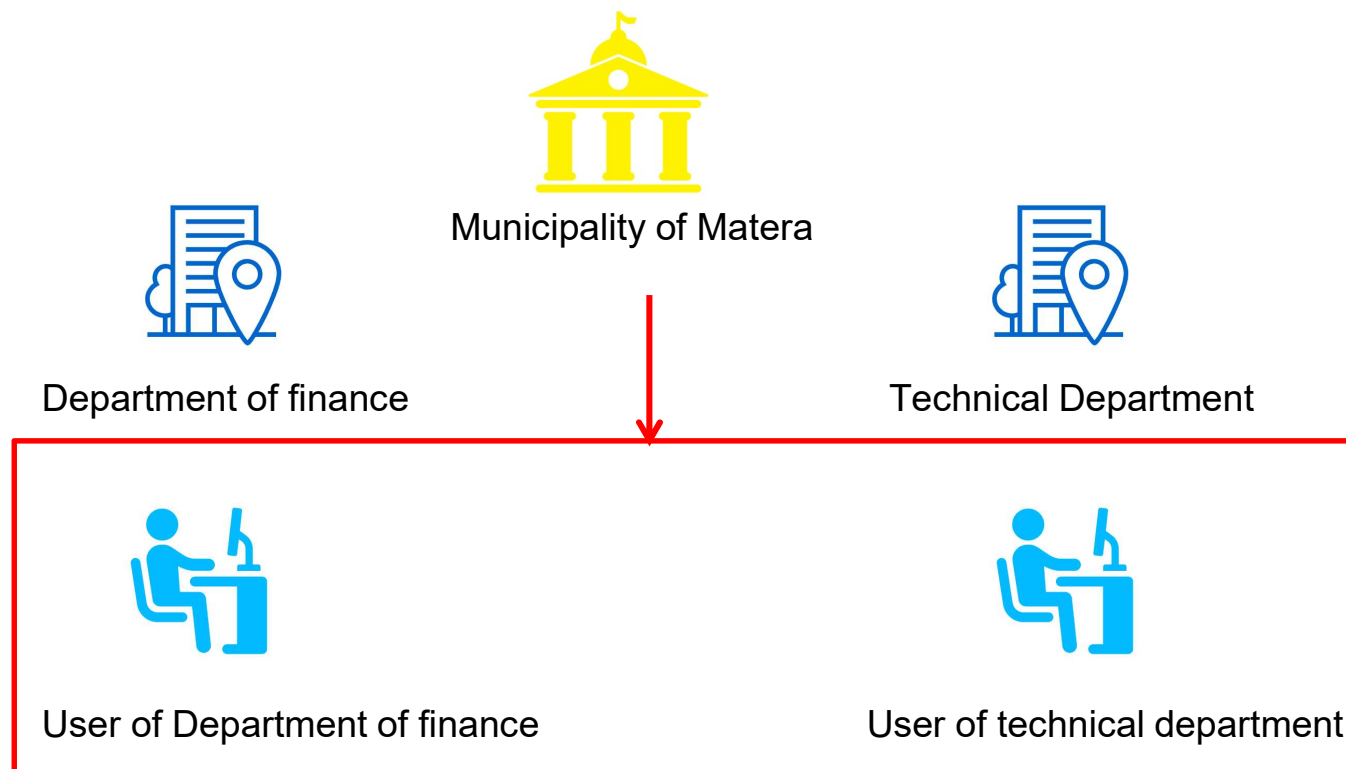
Select Body code

Show 10 entries

Search:


Code ▲	Description	NUTS Code
10301	PPC S.A.	EL11
10302	HELLENIC TELECOMMUNICATIONS ORGANIZATION S.A	EL301
10303	HELLENIC BROADCASTING CORPORATION S.A.	EL
10305	HELEXPO SA	EL122
10307	ATTIKO METRO S.A.	EL301
10318	ERGOSE S.A.	EL301
10322	ATHENS URBAN TRANSPORT ORGANIZATION	EL301
10331	OPERATOR OF ELECTRICITY MARKET S.A.	EL304
10334		EL300703
10335	CENTRAL GREECE MOTORWAY S.A	EL244001

Showing 1 to 10 of 7 590 entries



⊖ User Name Information

Username: *

 Username availability check

Username pre-filled by email but editable!

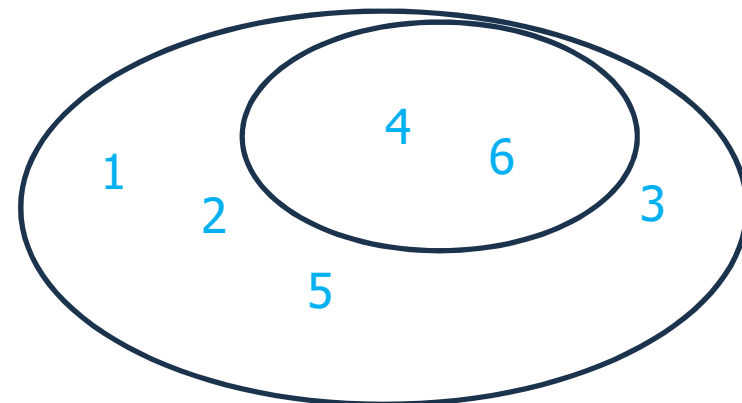
Access to all projects of Authority

Comments (up to 2000 characters):

NOTE: A New Project before submission is visibly only to:

- ✓ **Users with Submit AF privilege**
- ✓ **Creator of the project**

Specify access to Projects



☾ To Managing Authority

Programming Period *

1 generic.multipleSelected ▾

Managing Legal Bodies

- PA 2014-2020
- ✓ PA 2021-2027
- Εθνικό Πρόγραμμα Ανάπτυξης (ΕΠΑ)
- ΕΕΑ Programs 2014-2020
- RRF Recovery and Resilience Facility

Show 10 ▾ entries

Search:

Code	Programming Period	Description
------	--------------------	-------------

Show 10 ▾ entries

Search: 110

Code	Programming Period	Description
<input checked="" type="checkbox"/>	1100104	ΕΣΠΑ 2021-2027
		INTERREG 2021 - 2027

Showing 1 to 1 of 1 entries (filtered from 26 total entries)

⊖ User's Role

Read only

Edit

Forms Submission (except Application Form)

Application Form
Submission

Participant Record

Read only

- Minimum role
- No action allowed

Edit

- Writes

Forms Submission (except AF)

- Writes/
Submits all documents other than AF

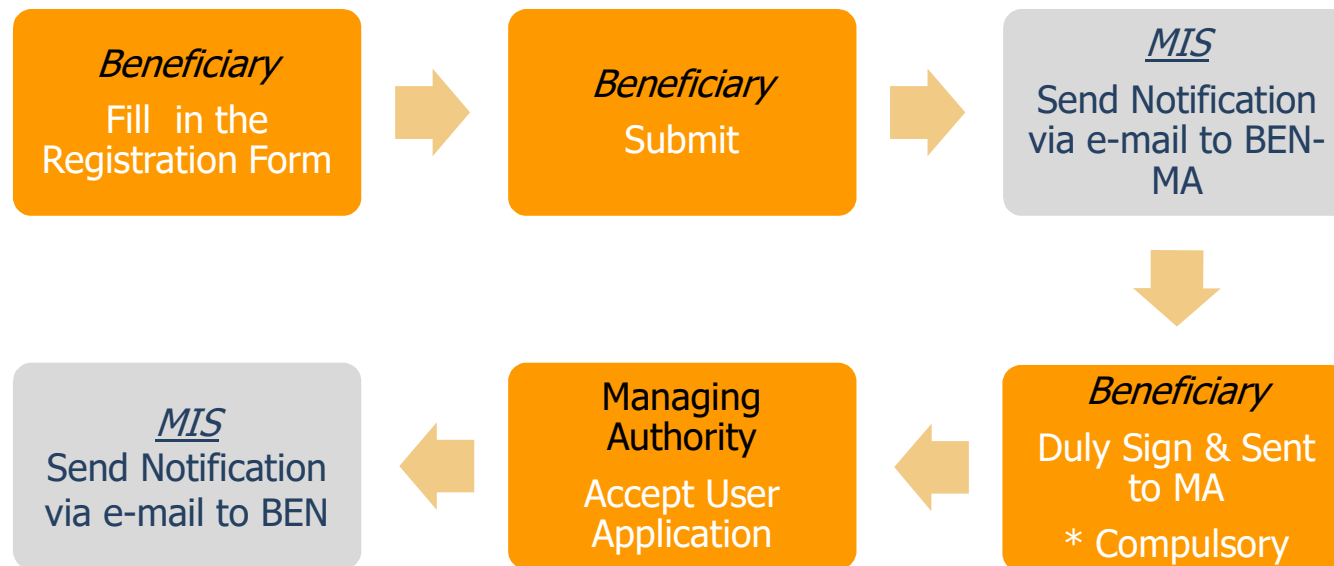
Application Form Submission

- Writes/
Submits AF

Participant Record

- Not applicable for Interreg OPs

Beneficiary Sign Up Process



ΕΣΠΑ
ΕΥΡΩΠΑΪΚΗ ΕΝΩΣΗ
ΕΥΡΩΠΑΪΚΟ ΚΕΝΤΡΟ ΑΝΑΠΤΥΞΗΣ ΚΑΙ ΚΑΤΑΡΤΙΣΗΣ

ΕΣΠΑ
2021-2027
ΠΡΩΤΟ ΕΠΙΧΕΙΡΗΣΙΑΚΟ ΠΡΟΓΡΑΜΜΑ
2021-2027

ΑΙΤΗΣΗ ΔΗΜΙΟΥΡΓΙΑΣ ΝΕΟΥ ΚΩΔΙΚΟΥ ΧΡΗΣΤΗ ΔΙΚΑΙΟΥΧΟΥ

ΠΡΟΣ ΦΟΡΕΑ ΔΙΑΧΕΙΡΙΣΗΣ:	ΕΙΔΙΚΗ ΥΠΗΡΕΣΙΑ INTERREG 2021 - 2027								
ΣΤΟΙΧΕΙΑ ΑΙΤΟΥΝΤΟΣ ΚΩΔΙΚΟ									
ΠΠ 2021-2027	1								
Α/Α ΑΙΤΗΣΗΣ	31587								
ΗΜΕΡΟΜΗΝΙΑ ΑΙΤΗΣΗΣ	14/06/2023								
ΑΝΑΓΝΩΡΙΣΤΙΚΟ ΧΡΗΣΤΗ (USERNAME)	[Redacted]								
ΕΠΩΝΥΜΟ	Moutisia								
ΟΝΟΜΑ	[Redacted]								
ΔΙΕΥΘΥΝΣΗ	[Redacted]								
ΠΟΛΗ	Thessaloniki								
ΤΑΧΥΔΡΟΜΙΚΟΣ ΚΩΔΙΚΑΣ	57001								
ΤΗΛΕΦΩΝΟ	2310492822								
FAX	[Redacted]								
E-MAIL	[Redacted]								
ΘΕΣΗ ΣΤΟΝ ΦΟΡΕΑ (ΜΟΝΑΔΑ)	Project Manager								
Username στο TAXIS	[Redacted]								
ΕΠΩΝΥΜΙΑ ΦΟΡΕΑ ΔΙΚΑΙΟΥΧΟΥ	[Redacted]								
ΚΩΔΙΚΟΣ ΦΟΡΕΑ ΔΙΚΑΙΟΥΧΟΥ	5040716								
ΔΙΚΑΙΩΜΑΤΑ ΠΡΟΣΒΑΣΗΣ									
ΜΟΝΟ ΑΝΑΓΝΩΣΗ	<input checked="" type="checkbox"/>	ΚΑΤΑΧΩΡΗΣΗ	<input checked="" type="checkbox"/>	ΥΠΟΒΟΛΗ ΔΕΛΤΙΩΝ	<input checked="" type="checkbox"/>	ΥΠΟΒΟΛΗ ΑΙΤΗΣΗΣ ΧΡΗΜΑΤΟΔΟΤΗΣΗΣ (ΤΔΠ)	<input checked="" type="checkbox"/>	ΑΠΟΓΡΑΦΙΚΟ ΔΕΛΤΙΟ ΣΥΜΜΕΤΕΧΟΝΤΩΝ	<input checked="" type="checkbox"/>
ΠΑΡΑΤΗΡΗΣΕΙΣ/ ΣΧΟΛΙΑ									

Με την παρούσα εξουσιοδοτείται να αποκτήσει πρόσβαση ο/η **Moutisia Christina** στην **Διαχείριση Δελτίων 2021-2027** σύμφωνα με τα δικαιώματα πρόσβασης που αναφέρονται ανωτέρω.

Έχω λάβει γνώση ότι ο κωδικός είναι αυστηρά προσωπικός και φέρω την ευθύνη χρήσης αυτού.

Ημερομηνία: 14/06/2023
 ΟΜΙΛΟΣ ΜΕΤΑΛΥΜΕΙΑΚΗΣ ΕΚΠΑΙΔΕΥΣΗΣ ΚΑΙ ΚΑΤΑΡΤΙΣΗΣ ΑΜΕΡΙΚΑΝΙΚΗΣ ΡΕΦΟΡΜΗΣ ΣΧΟΛΗΣ
 ΕΚΠΑΙΔΕΥΤΙΚΟ ΕΓΧΡΩΜΑ
 Μ. ΑΝΤΥΠΑ 24 - Τ.Κ. 50097
 Τ.Κ. 570 ΦΥΛΕΡΑΙΟΥ ΒΕΣΣΙΑΔΟΝΙΚΗΣ
 ΑΦΜ: 998072110 ΔΟΥ: Ζ' ΘΕΣ/ΝΙΚΗΣ

Ημερομηνία: 14/06/2023
 Ο/Η ΑΙΤΟΥΝΟΥΣΑ
 Moutisia Christina

Dr. Lansdale Deane Jeffrey

Print application PDF
 Duly sign application
 Sent by mail (physical or electronic)

Duly signed means:

Left downside:

1. Legal Body Stamp
2. Signature of legal representative
3. Name of signatory

Right downside:

1. Signature of the applicant



- ✓ Potential Beneficiaries must have **personal** account for access to MIS:
 - Beneficiary's officers to fill the forms
 - Beneficiary legal representative to submit

- ✓ Body Code is necessary for Beneficiary AND each Project Partner.

- ✓ Check your SPAM folders
- ✓ Allow pop-up windows

Log in M.I.S. & First Steps

INTERREG

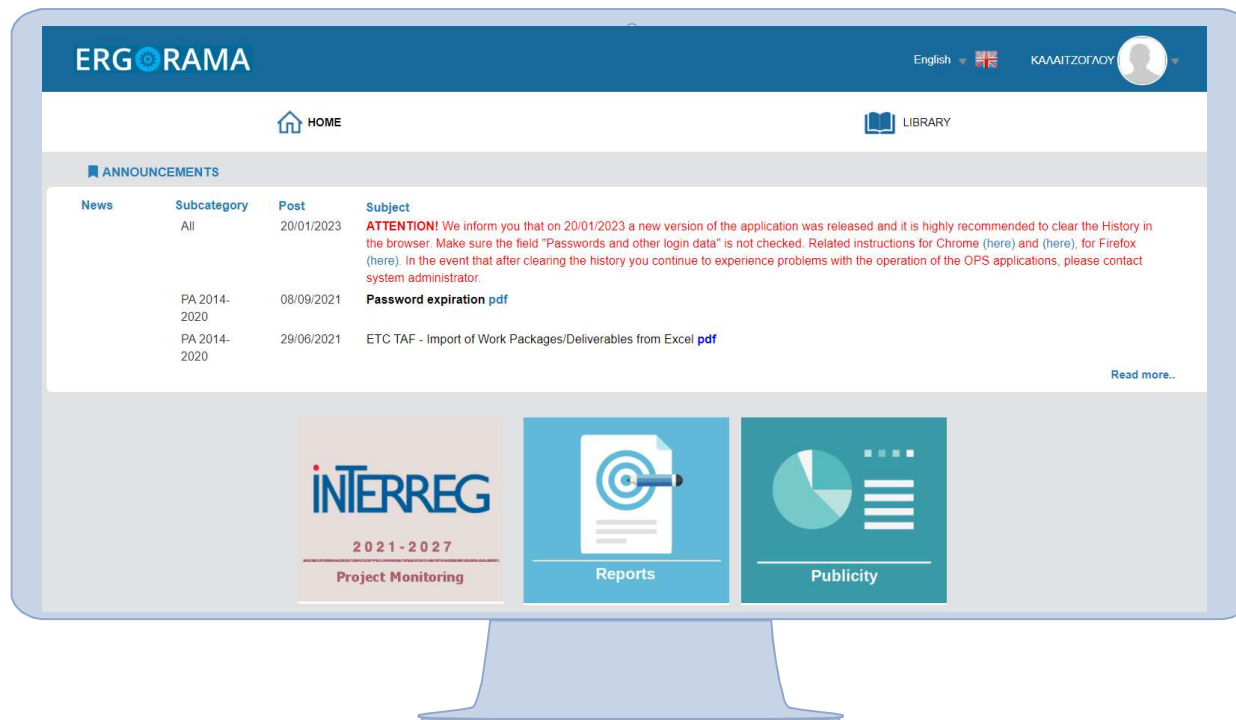
ΕΙΔΙΚΗ ΥΠΗΡΕΣΙΑ "INTERREG 2021 - 2027"
MANAGING AUTHORITY "INTERREG 2021 - 2027"



www.interreg.gr

<https://logon.ops.gr/>





ANNOUNCEMENTS

News	Subcategory	Post	Subject
	All	20/01/2023	ATTENTION! We inform you that on 20/01/2023 a new version of the application was released and it is highly recommended to clear the History in the browser. Make sure the field "Passwords and other login data" is not checked. Related instructions for Chrome (here) and (here), for Firefox (here). In the event that after clearing the history you continue to experience problems with the operation of the OPS applications, please contact system administrator.
	PA 2014-2020	08/09/2021	Password expiration pdf
	PA 2014-2020	29/06/2021	ETC TAF - Import of Work Packages/Deliverables from Excel pdf

[Read more..](#)



User Account Modification

Save

Communication

Application No: 24553 User Category : Beneficiary Username: IKALAI

Personal Data

Surname:	ΚΑΛΑΙΤΖΟΓΛΟΥ	Name:	ΙΩΑΝΝΑ
Body Code:	1100104	Body Description:	ΕΥΔ ΤΩΝ ΕΠΙΧΕΙΡΗΣΙΑΚΩΝ ΠΡΟΓΡΑΜΜΑΤΩΝ ΤΟΥ ΣΤΟΧΟΥ ΕΥΡΩΠΑΪΚΗ ΕΔΑΦΙΚΗ ΣΥΝΕΡΓΑΣΙΑ
Username:	IKALAI		
Address (Street, Number):	ΛΕΩΦ. ΓΕΩΡΓΙΚΗΣ ΣΧΟΛΗΣ 65	Postal Code:	57001
Town:	ΘΕΣΣΑΛΟΝΙΚΗ	Phone No:	2310469676
e-mail:	IKALAITZOGLOU@MOU.GR	Position in the Body:	Στέλεχος μονάδας Δ
Country: *	ELLADA		

ANNOUNCEMENTS

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	All	20/01/2023	ATTENTION! We inform you that on 20/01/2023 a new version of the application was released and it is highly recommended to clear the History in the browser. Make sure the field "Passwords and other login data" is not checked. Related instructions for Chrome (here) and (here), for Firefox (here). In the event that after clearing the history you continue to experience problems with the operation of the OPS applications, please contact system administrator.
	PA 2014-2020	08/09/2021	Password expiration pdf
	PA 2014-2020	29/06/2021	ETC TAF - Import of Work Packages/Deliverables from Excel pdf

[Read more..](#)

INTERREG

2021-2027

Project Monitoring



Reports



Helpdesk



Publicity

Password Change

Password Policy:

Password creation rules: (1) six characters minimum length (2) of which at least 2 numeric characters (3) i.e. upper case is different from lowercase for alphabetic characters. Password must not match or contain user ID.


New Password: *

Confirm New Password: *

I'm not a robot



reCAPTCHA
[Privacy](#) - [Terms](#)

 Password Change

ANNOUNCEMENTS

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	All	20/01/2023	ATTENTION! We inform you that on 20/01/2023 a new version of the application was released and it is highly recommended to clear the History in the browser. Make sure the field "Passwords and other login data" is not checked. Related instructions for Chrome (here) and (here), for Firefox (here). In the event that after clearing the history you continue to experience problems with the operation of the OPS applications, please contact system administrator.
	PA 2014-2020	08/09/2021	Password expiration pdf
	PA 2014-2020	29/06/2021	ETC TAF - Import of Work Packages/Deliverables from Excel pdf

[Read more..](#)

DASHBOARD

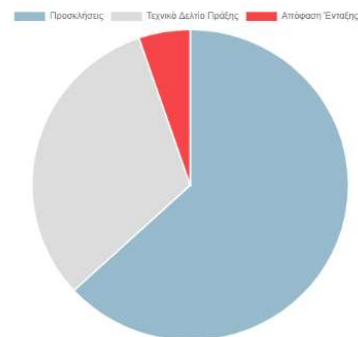
ACTIVITY

Δελτίο	ID	Ενέργεια Χρήστη	Ημ/νία
Προσκλήσεις (7626)	13641	A new Call has been created. Call code: 7626 for ID: 13641	03-07-2023 12:11
Προσκλήσεις (7588)	13603	Record update	29-06-2023 11:28
Τεχνικό Δελτίο Πράξης (5001106)	159244	Επεξεργασία Δελτίου	28-06-2023 12:25
Προσκλήσεις (7526)	13541	Επεξεργασία Δελτίου	28-06-2023 10:47
Τεχνικό Δελτίο Πράξης (5081749)	169023	Επεξεργασία Δελτίου	27-06-2023 12:22
Τεχνικό Δελτίο Πράξης (5081742)	168923	Record update	27-06-2023 11:59
Απόφαση Ένταξης (1222)	24033	A new version has been created with code1222/2.0 (copy from id: 1282)	27-06-2023 11:04
Προσκλήσεις (7546)	13561	Record update	26-06-2023 14:05
Τεχνικό Δελτίο Πράξης (5049389)	137462	Submitted record update	26-06-2023 12:28
Προσκλήσεις (7486)	13501	Record update	23-06-2023 16:47

NEWS

Σχετικό Δελτίο	Θέμα	Ημ/νία
ΔΔΔ, ΔΚΔ	Ανέβηκαν νέες λειτουργικότητες στην παραγωγή. Περισσότερες πληροφορίες εδώ: http://www.ops.gr/Ergorama	24/08/2021
Κατανομή	new Τακτοποίηση πληρωμών Δημοσίων Επενδύσεων με τη λήξη του οικονομικού έτους 2020, χρηματοδότηση του Προγράμματος Δημοσίων Επενδύσεων έτους 2021 και ρύθμιση σχετικών θεμάτων. (pdf)	29/12/2020
Πρόσκληση, ΤΔΠ	Οδηγίες και κατευθύνσεις για την παρακολούθηση των Δεικτών στα ΕΠ 2014-2020, για τη λειτουργία του Ενιαίου Συστήματος Παρακολούθησης Δεικτών (doc)	03/02/2020

MOST USED DOCUMENTS





Evaluation and Approval

2.2 - AF-Application Form

Monitoring

Utilities

Application Form ETC

Create

MIS Code



Call S/N



Docu...

Non State Aid



In Force

Select Bulletin Status

[More Criteria](#)

Search

Reset

Select Columns

Show 10 entries

Search:

MIS	Title	Call S/N	Beneficiary	Version	Final AF	Status	In Force	Last Modification	ID	Actions
5081749	Project - test checks messages	6546	1100104	1.0	No	Being processed	No	27-06-2023	169023	⋮
5081742	TDP TEST	6546	1100104	1.0	No	Being processed	No	27-06-2023	168923	⋮

Application Form ETC - Edit

[Save](#) [Validation](#) [Print](#) [Previous Page](#)

A. B. C. D. E. F. Additional Information 

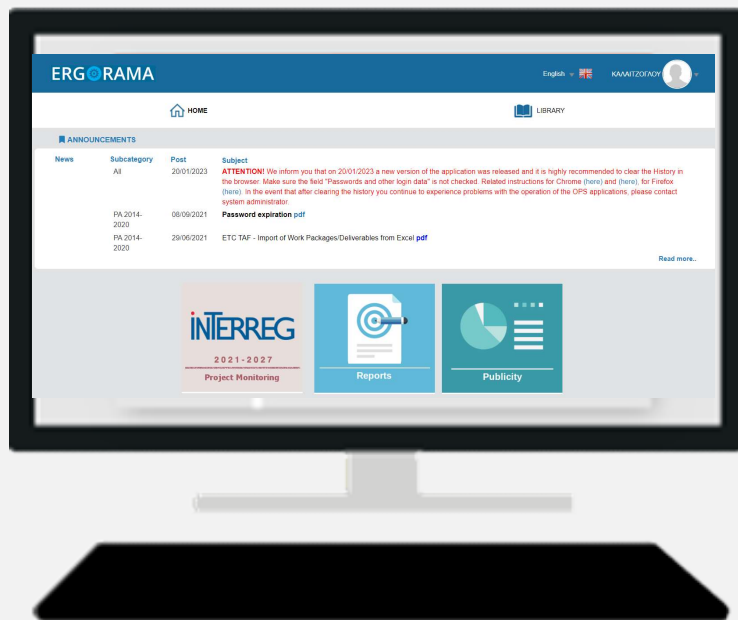
Project: 5081749 (Submitted) Version: 1.0 (Being processed) Submission deadline: 31-12-2025 14:00

ID: 169023

- [+ A. Project Identification](#)
- [+ B. Detailed Description](#)
- [+ C. Partnership](#)
- [+ D. Budget](#)
- [+ E. Result and Output Indicators](#)
- [+ F. Checklist of other prerequisites for submission](#)
- [+ Additional Information](#)
- [+ !\[\]\(49aa2e1da5fe39294864e9598c593810_img.jpg\) Attachments \(0\)](#)
- [+ !\[\]\(7d0a8d8b1031f74abe67b09fcf4a2322_img.jpg\) History](#)

Beneficiary comments

To be continued...



ERG RAMA

English



ΚΑΜΑΤΖΟΥ/ΝΔΥ



HOME

LIBRARY

ANNOUNCEMENTS

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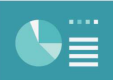
INTERREG

2021 - 2027

Project Monitoring



Reports



Publicity

Thank you

Ioanna Kalaitzoglou



2310 469 671



ikalaitzoglou@mou.gr



www.interreg.gr

