

## Modifications in the Administrative Verification of Expenditures INTERREG 2021–2027: (Application of risk assessment, Declaration of absence of conflict of interest, etc.)”

For the activation of the risk-based procedure in the Beneficiaries’ Payment Claims of INTERREG projects, regarding the administrative verification of expenditures, some modifications have been implemented in the MIS, and **concern the following cases**:

1. Beneficiaries’ Payment Claims to be administratively verified based on the application of the risk assessment of the Management and Control System (MCS)
2. Beneficiaries’ Payment Claims not flagged for administrative verification automatically by the system
  - 2.1. Finalization without verification of expenditures
  - 2.2. Finalization after verification of expenditures

### 1. Beneficiaries’ Payment Claims to be administratively verified based on the application of the risk assessment.

The Controllers identify the Beneficiaries’ Payment Claims (BPCs) to be verified from the search screen by selecting the relevant filter, as below.

The screenshot displays the 'Beneficiary Payment Claim' search interface. At the top, there are search filters for MIS Code, Beneficiary S/N, ID, Call Code, Subproject code, Bulletin S/N, Beneficiary, and Programme. A 'To be verified' checkbox is checked. A red box highlights the 'Less Criteria' link, and a red arrow points to the 'To be verified' checkbox. Below the filters is a table with columns: MIS, Beneficiary, Beneficiary Title, Bulletin S/N, Reporting Period, Status, Last Modification, Verification, ID, and Actions. The 'Verification' column shows red checkmarks for three entries. A red box highlights the 'Verification' column header and the checkmarks.

MIS	Beneficiary	Beneficiary Title	Bulletin S/N	Reporting Period	Status	Last Modification	Verification	ID	Actions
6006563	3	IONIAN UNIVERSITY - RESEARCH COMMITTEE	1	01-12-2025 31-12-2025	Being Processed	27-04-2026	✓	76380	⋮
6006312	1	SPECIAL ACCOUNT FOR RESEARCH GRANTS, UNIVERSITY OF PATRAS	1	01-06-2025 28-02-2026	Being Processed	20-04-2026	✓	60215	⋮
6005572	2	COHESION NETWORK 2GETHER	1	27-05-2025 31-12-2025	Being Processed	06-04-2026	✓	60804	⋮

Then, they proceed to ‘edit’ the claim, and they ‘save’ it, so that its status becomes ‘Being Processed’.

In addition to the actions performed so far, in the ‘**Additional Information**’ section, the controller must answer the question ‘Confirmation of segregation of duties / declaration of no conflict of interest’ by selecting ‘Yes’, as shown below.

## Modifications in the Administrative Verification of Expenditures INTERREG 2021–2027: (Application of risk assessment, Declaration of absence of conflict of interest, etc.)”

Section	Question/Prerequisite	Response	Remarks
SOLEMN DECLARATION	CONFIRMATION OF SEGREGATION OF DUTIES / DECLARATION OF NO CONFLICT OF INTEREST by the Controller: a) I confirm that I have not participated in the evaluation of the action b) I declare that no conflict of interest exists	Yes	

Upon the finalization of the BPC by the MA/JS, the same question must also be answered by the officer responsible for finalization.

Beneficiary Payment Claim - Finalization

Finalization Validation Print Previous Page

Project: 6006704 Beneficiary: 1 Beneficiary payment claim to be verified based on risk assessment methodology

A. General Data  
 B. Declared Expenditures based on Invoiced Documents  
 C. Declared Expenditure Based on Simplified Cost Options  
 D. Project Description  
 E. Administrative Verification  
 Additional Information  
 Attachments (0)

**Warning**

If you proceed to finalization you confirm that as a user you fulfill the criteria of segregation of duties & non conflict of interest

If the question is answered positively, the response is recorded in the ‘Additional Information’ section and the finalization of the claim proceeds. Otherwise, the BPC is not finalised.

Section	Question/Prerequisite	Response	Remarks
SOLEMN DECLARATION	CONFIRMATION OF SEGREGATION OF DUTIES / DECLARATION OF NO CONFLICT OF INTEREST by the Controller: a) I confirm that I have not participated in the evaluation of the action b) I declare that no conflict of interest exists		
SOLEMN DECLARATION	CONFIRMATION OF SEGREGATION OF DUTIES / DECLARATION OF NO CONFLICT OF INTEREST by the Finalization Officer: a) I confirm that I have not participated in the evaluation of the action b) I declare that no conflict of interest exists	Yes	

Attachments (2)

## 2. Beneficiaries’ Payment Claims not flagged for administrative verification automatically by the system

In the case of a submitted Payment Claim that has not been selected in the sample for administrative verification, the claim may proceed directly to ‘Finalization’.

However, **the following two cases are recognized:**

### 2.1. Finalization without verification of expenditures

The user selects the “Proposition” action of the claim to the officer responsible for finalization and completes in the pop-up window the fields “Select action”, “Proposal/Forward in”, the relevant “text”, and finally selects “Proposition”, as shown below. The ‘Proposition’ action may be carried out without prior ‘View’ of the claim.

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MIS	Beneficiary	Beneficiary Title	Bulletin S/N	Reporting Period	Status	Last Modification	Verification	ID	Actions
6006563	3	IONIAN UNIVERSITY - RESEARCH COMMITTEE	1	01-12-2025 31-12-2025	Being Processed	27-04-2026	✓	76380	⋮
6006312	1	SPECIAL ACCOUNT FOR RESEARCH GRANTS, UNIVERSITY OF PATRAS	1	01-06-2025 28-02-2026	Being Processed	20-04-2026	✓	60215	⋮
6005572	2	COHESION NETWORK 2GETHER	1	27-05-2025 31-12-2025	Being Processed	06-04-2026	✓	60804	⋮
6003870	1	ΕΙΔΙΚΗ ΥΠΗΡΕΣΙΑ INTERREG 2021 - 2027	1	01-01-2025 01-05-2025	Being Processed	26-11-2025		52664	⋮

Showing 1 to 4 of 4 entries

Proposition to Finalization

Proposition Validation Previous Page

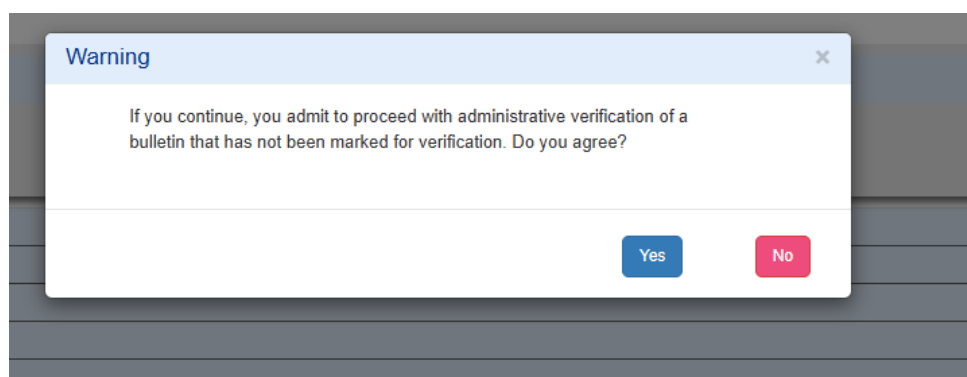
Evaluators' Details

Select Action: Proposal to Finalization

Proposal / Forward in:

Text Message: Max length is 500

If the user selects the action “Edit” on a submitted payment claim, the following message appears upon the first save of the claim.



**Attention:** if the question is answered “YES”, it is not possible to finalize the claim unless an Administrative Verification has been carried out beforehand (see 2.2. below)

If the controller selects the answer “NO”, then he exits the claim by clicking the “Previous page” button (without selecting save).

## Modifications in the Administrative Verification of Expenditures INTERREG 2021–2027: (Application of risk assessment, Declaration of absence of conflict of interest, etc.)”

### 2.2. Finalization after verification of expenditures



**The controller has selected the answer “YES” during the first save of the submitted claim.**

The claim changes status to “Being Processed” and the following steps are followed:

- Administrative verification of the claim
- In the section “Additional Information”, the question “Confirmation of segregation of duties / declaration of no conflict of interest” of the controller shall be answered
- In the section “Additional Information”, an additional question also appears (with the answer ‘YES’ pre-filled):

“You selected to proceed with the verification of the Payment Claim, although it has not been flagged for verification based on the sampling procedure. **Please fill in the reason in the Remarks field.**”

**The controller must complete the “Remarks” field, stating the reasons** why he proceeded with the administrative verification of the claim, even though it had not been flagged for verification by the system.

Section	Question/Prerequisite	Response	Remarks
CONTROLLER QUESTION	You selected to proceed with the verification of the Payment Claim, although it has not been flagged for verification based on the sampling procedure. Please fill in the reason in the Remarks field.	Yes	teot esp-3811
SOLEMN DECLARATION	CONFIRMATION OF SEGREGATION OF DUTIES / DECLARATION OF NO CONFLICT OF INTEREST by the Controller: a) I confirm that I have not participated in the evaluation of the action b) I declare that no conflict of interest exists	Yes	

**For this reason, a corresponding control has been activated in the MIS requiring the mandatory completion of the field.**

Subsequently, the controller proceeds with the “Verification” of the claim (see also the above procedure [1]).

It is noted that **the actions required for the finalization of the claim by the Finalization Officer** do not differ in any of the above cases and apply as described in case (1) - **for beneficiary’s payment claims that must be administratively verified based on the risk assessment application.**